

MAYOR

Ignacio Velazquez

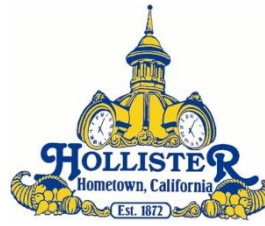
COUNCIL MEMBERS

Carol A. Lenoir, District 1

Mickie Solorio Luna, District 2

Karson Klauer, District 3

Jim Gillio, District 4



CITY COUNCIL AGENDA

Regular Meeting

November 5, 2018

6:30 PM

CITY MANAGER

William B. Avera

CITY ATTORNEY

Jason S. Epperson

CITY CLERK

Christine Black

POLICE CHIEF

David Westrick

CITY TREASURER

Geri Johnson

CITY OF HOLLISTER

CITY COUNCIL CHAMBERS, CITY HALL

375 FIFTH STREET

HOLLISTER, CA 95023

(831) 636-4300

www.hollister.ca.gov

NOTICE TO PUBLIC

Persons who wish to address the City Council are asked to complete a Speaker's Card and give it to the City Clerk before addressing the City Council. Those who wish to address the City Council on an Agenda item will be heard when the presiding officer calls for comments from the audience. City related items not on the Agenda will be heard under the Public Input Section C of the agenda. Following recognition persons desiring to speak are requested to advance to the podium and state their name and address. After hearing audience comments, the public portion of the meeting will be closed, and the matter brought to the City Council for discussion.

Requests to make presentations to the City Council should be submitted to the City Clerk's Office at least ten days before the City Council meeting. It is customary for City staff members to review such matters before the formal presentation so that the City Council may have the benefit of all available data. PowerPoint presentations must be presented to the City Clerk by Noon on the day of the City Council meeting.

CALL TO ORDER

CLOSED SESSION 6:00 P.M.

Public Comment (limited to any item listed on the Closed Session agenda)

Closed Session will be held by the City Council of the City of Hollister to discuss the following matters:

1. Threat to Public Safety per Government Code Section 54957 Hollister Fire Department, Fire Chief Bob Martin Del Campo
2. Threat to Public Safety Per Government Code Section 54957 Chief of Police David Westrick, Hollister Police Department
3. Threat to Public Safety per Government Code Section 54957 Chief of Police David Westrick, Hollister Police Department
4. Conference with Legal Counsel Anticipated Litigation Pursuant to Government Code section 54956.9(b)

(One (1) potential case)

PLEDGE OF ALLEGIANCE

ROLL CALL

VERIFICATION OF AGENDA POSTING

CLOSED SESSION - REPORT OUT

PROCLAMATIONS

Proclamation - Key Club Week (City Clerk)

Proclamation - National Philanthropy Day November 15, 2018 (City Clerk)

Proclamation - AMBAG 50th Anniversary (City Clerk)

A. CONSENT RESOLUTION

All items listed under consent Resolution will be enacted by one motion authorizing actions indicated for those items so designated. There will be no separate discussion of these items unless requested by a member of the City Council, a Staff member, or a Citizen.

Consent items are numbers: A1, A2, A3, A4, A5, A6, A7, A8, A9, A10, A11, A12, A13, A14, A15, A16, A17, A18, A19, A20, A21, A22, A23 and A24.

1. Warrant Registers (Finance)

DESCRIPTION: Audit attached warrant register(s).

RECOMMENDATION: The City Council will ratify and approve the following Warrant Registers for the General-Special-Enterprise-Assessment funds dated:

- October 4, 2018, in the amount of \$261,458.64
- October 4, 2018, in the amount of \$442,279.53
- October 15, 2018, in the amount of \$3,994.01
- October 16, 2018, in the amount of \$248,305.90
- October 18, 2018, in the amount of \$47,876.39
- October 5, 2018, in the amount of \$55,288.51

- October 9, 2018, in the amount of \$302,914.15
- October 17, 2018, in the amount of \$269,458.61
- October 17, 2018, in the amount of \$455,928.50

2. The minutes of the **Regular Meeting of City Council October 15, 2018**

3. **Resolution No. 2018-259 a Resolution of the City Council of the City of Hollister authorizing the City Manager to execute an employment contract with Bob Martin Del Campo as Fire Chief (City Manager)**

BRIEF DESCRIPTION: The City Council will consider a Resolution authorizing the City Manager to execute an employment contract with Bob Martin Del Campo for the position of Fire Chief for the Hollister Fire Department.

RECOMMENDATION: Staff recommends that City Council ADOPT a Resolution authorizing the City Manager to execute an employment contract with Bob Martin Del Campo for the position of Fire Chief for the Hollister Fire Department.

4. **Resolution No. 2018-260 a Resolution of the City Council of the City of Hollister authorizing the City Manager to execute an employment contract with Dave Westrick as Police Chief (City Manager)**

BRIEF DESCRIPTION: The City Council will consider a Resolution authorizing the City Manager to execute an employment contract with Dave Westrick for the position of Police Chief for the Hollister Police Department.

RECOMMENDATION: Staff recommends that the City Council ADOPT a Resolution authorizing the City Manager to execute an employment contract with Dave Westrick for the position of Police Chief for the Hollister Police Department.

5. **Resolution No. 2018-261 a Resolution of the City Council of the City of Hollister authorizing the City Manager to execute an employment contract with Mike Chambless as Management Services Director (City Manager)**

BRIEF DESCRIPTION: The City Council will consider a Resolution authorizing the City Manager to execute an employment contract with Mike Chambless for the position of Management Services Department.

RECOMMENDATION: Staff recommends that City Council ADOPT a Resolution authorizing the City Manager to execute an employment contract with Mike Chambless for the position of Management Services Department.

6. **Resolution No. 2018-262 a Resolution of the City Council of the City of Hollister authorizing the City Manager to execute an employment contract with Brett Miller as Administrative Services Director (City Manager)**

BRIEF DESCRIPTION: The City Council will consider a Resolution authorizing the City Manager to execute an employment contract with Brett Miller for the position of Administrative Services Department.

RECOMMENDATION: Staff recommends that the City Council ADOPT a Resolution authorizing the City Manager to execute an employment contract with Brett Miller for the position of Administrative Services Department.

7. Resolution No. 2018-263 a Resolution of the City Council of the City of Hollister amending Article III Section 1 of Resolution No. 2016 115 of the Parks and Recreation Commission By Laws (Recreation)

BRIEF DESCRIPTION: This item would amend Article III Section 1 of the City of Hollister Parks and Recreation By Laws.

RECOMMENDATION: Staff recommends that the City Council ADOPT a Resolution approving the amended By Laws of the Parks and Recreation Commission.

8. Resolution No. 2018-264 a Resolution of the City Council of the City of Hollister approving the Recreation Division to transfer \$9,550.00 from fund 101-300101 to fund 101-8000-710015, and authorizing the transfer of appropriations between funds for the Junior Warrior Program (Recreation)

BRIEF DESCRIPTION: This item would approve and authorize the transfer of \$9,550.00 between funds for the Junior Warrior Program.

RECOMMENDATION: Staff recommends that the City Council ADOPT a Resolution authorizing the transfer of \$9,550.00 between funds for the Junior Warrior Program.

9. Resolution No. 2018-265 a Resolution of the City Council of the City of Hollister approving the Subdivision Improvement agreement for Los Pinars Subdivision, Tract No. 343, and authorizing execution of the agreement for the improvement with Valles and Associates, LLC (Engineering)

BRIEF DESCRIPTION: This item will approve the Subdivision Improvement Agreement for Los Pinars Subdivision, a conditionally approved residential development consisting of 15 lots for single family residential, 26 lots for townhomes, 1 lot for 44 apartment units, and 1 lot for road/common space area, and will authorize the execution of the agreement for the improvement of associated infrastructure requirements.

RECOMMENDATION: Staff recommends City Council ADOPT a Resolution approving the Subdivision Improvement Agreement for Los Pinars Subdivision, Tract No. 343, and authorizing execution of the agreement for the improvement with Valles and Associates, LLC.

10. Resolution No. 2018-266 a Resolution of the City Council of the City of Hollister Approving a Supplemental Appropriation of fond 304 Traffic Impact Fee for the Re-Striping of Meridian Street between SR25 and Memorial Drive (Engineering)

BRIEF DESCRIPTION: This item will approve and authorize a supplemental appropriation of fund 304 for the Re-Striping of Meridian

Street between SR25 and Memorial Drive.

RECOMMENDATION: Staff recommends City Council ADOPT a Resolution approving a supplemental appropriation which includes a contingency amount of \$10,000 for a total supplemental appropriation not to exceed \$85,000 from fund 304 Traffic Impact Fees for the Re-Striping of Meridian Street between SR25 and Memorial Drive, and authorize the City Manager to execute all necessary change orders.

11. Resolution No. 2018-267 a Resolution of the City Council of the City of Hollister accepting the bids, and awarding a contract to Golden Bay Construction, Inc. for the Cienega Road Traffic Calming Project, CIP C1812 (Development Services)

BRIEF DESCRIPTION: This resolution will accept the bids opened Tuesday, October 23, 2018, and award a contract to Golden Bay Construction, Inc. and authorize the City Manager to execute a supplemental appropriation and the Contract.

RECOMMENDATION: Staff recommends that the City Council ADOPT a Resolution to accept the bids received, award the contract, and authorize the City Manager to execute the supplemental appropriation and the contract with Golden Bay Construction, Inc.

12. Resolution No. 2018-268 a Resolution of the City Council of the City of Hollister approving a performance agreement between the City of Hollister and Stewart Fahmy, California Land Development for Tentative Map No. 2018-1, Site & Architectural Review No. 2018-5, and Conditional Use Permit No. 2018-1 for a Planned Unit Development identified as Thotus Park, further identified as APN 052-280-001 approved by the Planning Commission at its regular meeting of April 26, 2018 (Planning)

BRIEF DESCRIPTION: A performance agreement between the City of Hollister and Stewart Fahmy California Land Development for Tentative Map No. 2018-1, Site & Architectural Review No. 2018-5, and Conditional Use Permit No. 2018-1 for a Planned Unit Development identified as Thotus Park, further identified as APN 052-280-001 approved by the Planning Commission at its regular meeting of April 26, 2018.

RECOMMENDATION: The City Council ADOPT a Resolution approving the performance agreement.

13. Resolution No. 2018-269 a Resolution of the City Council of the City of Hollister to award a contract to the Adams Ashby Group to provide consulting services for Grant Administration of the 2017 Community Development Block Grant, authorize the City Manager to execute the contract, and approve the supplemental appropriation (Development Services)

BRIEF DESCRIPTION: The City Council will consider awarding a contract to the Adams Ashby Group of Sacramento, CA to provide Consulting Services for Grant Administration of the 2017 Community Development

Block Grant (CDBG).

RECOMMENDATION: Staff recommends that the City Council ADOPT a Resolution accepting the proposal received in response to the request for proposals, award a contract to the Adams Ashby Group, authorize the City Manager to execute the contract, and approve a supplemental appropriation.

14. Resolution No. 2018-270 a Resolution of the City Council of the City of Hollister receiving the Traffic Control Device Warrant Analysis prepared by Pinnacle Traffic Engineering and approving the placement of two stop signs at West Street and B Street (Engineering)

BRIEF DESCRIPTION: The City Council will receive and adopt the Traffic Control Device Warrant Analysis prepared by Pinnacle Traffic Engineering and will approve the installation of two stop signs at the intersection of West Street and B Street to make the intersection an “all-way” stop at that intersection.

RECOMMENDATION: Staff recommends that the City Council ADOPT a Resolution adopting the Traffic Control Device Warrant Analysis prepared by Pinnacle Traffic Engineering and approving the placement of two stop signs at West Street and B Street.

15. Resolution No. 2018-271 a Resolution of the City Council of the City of Hollister Authorizing the City Manager to Execute an Agreement by and between the City of Hollister and San Benito County Arts Council for the 4th Bench at the Dunne Park Art Bench Project (Development Services)

BRIEF DESCRIPTION: The City Council will consider adoption of a resolution approving an agreement for the fourth public art bench at Dunne Park Art Bench Project.

RECOMMENDATION: Staff recommends that the City Council receive the report and ADOPT a Resolution authorizing the City Manager to Execute an Agreement by and Between the City of Hollister and San Benito County Arts Council for the Fourth Bench at the Dunne Park Art Bench Project.

16. Resolution No. 2018-272 a Resolution of the City Council of the City of Hollister authorizing staff to compete for a competitive grant from Prop 68 funds (Management Services)

BRIEF DESCRIPTION: This Resolution authorizes staff to apply for grant funds from the Proposition 68 Park Bond to fund improvements.

RECOMMENDATION: Staff recommends that the City Council ADOPT a Resolution directing staff to apply for Proposition 68 grant funds.

17. Resolution No. 2018-273 a Resolution of the City Council of the City of Hollister entering into a professional services contract with Kimley-Horn and Associates to complete the design work for the Water Reclamation Recreation Facility and appropriating \$750,000 for the process (Management Services)

BRIEF DESCRIPTION: In April of 2018, the City Council of the City of Hollister directed staff to release a RFQ for the design of the Water Reclamation Recreation Facility. The process is complete and staff recommends that the City Council appropriate the funds from Fund 205 and execute an agreement with Kimley-Horn and Associates to complete this design for an amount not to exceed \$750,000.

RECOMMENDATION: Staff recommends the City Council ADOPT a Resolution appropriating \$750,000 from Fund 205 fund balance and execute the design contract with Kimley-Horn and Associates.

18. Resolution No. 2018-274 a Resolution of the City Council of the City of Hollister appropriating \$15,000 from fund 101 fund balance to purchase 5 radar speed signs to be installed throughout the City (Management Services)

BRIEF DESCRIPTION: This resolution will appropriate \$15k to Fund 101-5010-750070 for the purchase of 5 radar/speed limit signs to be installed throughout the City.

RECOMMENDATION: Staff recommends the City Council ADOPT a Resolution appropriating the \$15k and approving the purchase of 5 radar/speed limit signs to be installed throughout the City.

19. Resolution No. 2018-275 a Resolution of the City Council of the City of Hollister Defining the Factors to be Used to Determine the City's Appropriations Limit and Setting the Appropriation Limit for the City of Hollister for Fiscal Year '17-18 in a Manner Consistent With Article XIII B of the Constitution of the State of California (Administrative Services)

BRIEF DESCRIPTION: The Hollister City Council is required to adopt a formal appropriation limit for each Fiscal Year. It was found that a calculation error was made in Resolution No. 2017-154. It is requested that Council rescind Resolution No. 2017-154. This process involves the adoption of a resolution as required by law.

RECOMMENDATION: Staff recommends that City Council ADOPT a Resolution rescinding Resolution No. 2017-154 and defining the factors to be used to determine the City's Appropriations Limit and setting the Appropriation Limit for the City of Hollister for Fiscal Year '17-18.

20. Resolution No. 2018-276 a Resolution of the City Council of the City of Hollister Defining the Factors to be Used to Determine the City's Appropriations Limit and Setting the Appropriation Limit for the City of Hollister for Fiscal Year '18-19 in a Manner Consistent With Article XIII B of the Constitution of the State of California (Administrative Services)

BRIEF DESCRIPTION: The Hollister City Council is required to adopt a formal appropriation limit for each Fiscal Year. It was found that a calculation error was made in Resolution No. 2018-174. It is requested that Council rescind Resolution No. 2018-174. This process involves the adoption of a resolution as required by law.

RECOMMENDATION: Staff recommends that City Council ADOPT a Resolution rescinding Resolution No. 2018-174 and defining the factors to be used to determine the City's Appropriations Limit and setting the Appropriation Limit for the City of Hollister for Fiscal Year '18-19.

21. Resolution No. 2018-277 a Resolution of the City Council of the City of Hollister Approving Supplemental Adjustments for the City of Hollister's Operating Budget for the Fiscal Year Ending June 30, 2019 (Administrative Services)

BRIEF DESCRIPTION: This Resolution approves Supplemental Adjustments for the City of Hollister's Operating Budget for the Fiscal Year ending June 30, 2019.

RECOMMENDATION: Staff recommends that the City Council ADOPT a Resolution approving Supplemental Adjustments for the City of Hollister's Operating Budget for the Fiscal Year June 30, 2019.

22. Resolution No. 2018-278 a Resolution of the City Council of the City of Hollister Amending Community Facilities District No. 4 Application Fee to Indicate Unit Instead of Lot (Engineering)

BRIEF DESCRIPTION: The City of Hollister Development Services Department Engineering Division is requesting approval to amend, clarify text and make changes due to a typographical error to Community Facilities District No. 4 Application Fee to indicate unit instead of lot.

RECOMMENDATION: Staff recommends that the City Council ADOPT a Resolution amending Community Facilities District No. 4 Application Fee to indicate unit instead of lot.

23. Resolution No. 2018-279 a Resolution of the City Council of the City of Hollister Approving the Proposal to Start a Fitness Testing & Health Promotion Pilot Program for Hollister Police Department Staff (Police)

BRIEF DESCRIPTION: The Hollister Police Department would like to actively promote wellness and health with each of its employees. The department would like to try a pilot completely voluntary program thru Pinnacle Training Systems that assesses fitness and provides health promotion for staff.

RECOMMENDATION: Staff recommends that the City Council ADOPT a Resolution approving the proposal to start a Fitness Testing & Health Promotion Pilot Program for Hollister Police Department Staff.

24. Resolution No. 2018-280 a Resolution of the City Council of the City of Hollister Approving the Request to Develop a Request for Quote for a Staffing Study for staffing needs, scheduling and personnel assignments for staffing at Hollister Police Department (Police)

BRIEF DESCRIPTION: The Police Department needs a staffing study to determine future staffing needs, scheduling and personnel assignments. This request is to develop a Request for Quote (RFQ) and award the lowest, qualified bidder.

RECOMMENDATION: Staff recommends that the City Council ADOPT a Resolution to approve the request to develop a RFQ for a staffing study for staffing needs, scheduling and personnel assignments for staffing at Hollister Police Department.

B. CITY OF HOLLISTER AS THE SUCCESSOR AGENCY OF THE REDEVELOPMENT AGENCY

C. PUBLIC INPUT

This is the time for anyone in the audience to speak on any item not on the agenda and within the subject matter jurisdiction of the council. Speaker cards are available in the lobby, and are to be completed and given to the City Clerk before speaking. When the City Clerk calls your name, please come to the podium, state your name and city for the record, and speak to the City Council. Each speaker will be limited to three (3) minutes with a maximum of 30 minutes per subject. Please note that state law prohibits the City Council from discussing or taking action on any item not on the agenda.

D. PETITIONS, REMONSTRANCES AND COMMUNICATIONS

1. City Manager Report

Receive report from City Manager Avera.

E. PUBLIC HEARINGS

F. INTRODUCTION AND ADOPTION OF RESOLUTIONS AND ORDINANCES

1. Resolution No. 2018-281 a Resolution of the City Council of the City of Hollister authorizing the Mayor to execute the contract with San Benito County for continued Fire Protection Services (City Manager)

BRIEF DESCRIPTION: Staff has prepared a contract to provide continuing Fire Protection Services to the County of San Benito. This item would approve the contract and authorize the Mayor to execute the contract.

RECOMMENDATION: Staff recommends that the City Council ADOPT a Resolution approving the contract and authorizing the Mayor to execute the contract for continued Fire Protection Services for the County of San Benito.

2. Resolution No. 2018-282 A Resolution of the City Council of the City of Hollister authorizing the Mayor to execute the contract with San Juan Bautista for continued Fire Protection Services (City Manager)

BRIEF DESCRIPTION: Staff has prepared a contract to provide continuing Fire Protection Services to the City of San Juan Bautista. This item would approve the contract and authorize the mayor to execute the contract.

RECOMMENDATION: Staff recommends that the City Council ADOPT a Resolution approving the contract and authorizing the Mayor to execute the contract for continued Fire Protection Services for the City of San Juan Bautista.

G. REPORTS OF CITY COUNCIL, OFFICERS, BOARDS AND COMMITTEES

1. Reports from City Council Members regarding Committees on which they serve

Receive oral reports from members regarding the activities of various Ad Hoc and Standing City Council Committees.

2. Informational Reports from City Council, City Manager, City Attorney, City Clerk and Staff

Receive informational reports from the City Council, City Manager Avera, City Attorney Epperson, Chief of Police Westrick, City Clerk Black, and other Staff as applicable.

3. Ratify Appointments to the Youth Committee (City Clerk)

BRIEF DESCRIPTION: The City Council will consider ratifying Jovita Rivera and Kate Wilbur by consensus appointments to the Hollister Youth Committee.

RECOMMENDATION: Motion to ratify two appointments to the Hollister Youth Committee, and advertise for the remaining vacancy.

4. Report on ATP Cycle 3 Grant for Complete Streets and Safety Improvements for West Hollister and feedback from community meetings (Development Services)

BRIEF DESCRIPTION: The City Council will receive a report from Staff regarding the Active Transportation Program (ATP) Cycle 3 grant award for Complete Streets and Safe Connections for West Hollister and sharing community feedback from neighborhood meetings regarding a design concept for a Class II bike lane on Central Avenue between Bridgevale Road and La Machia Court and Westside Boulevard and Line Street.

RECOMMENDATION: Staff recommends that the City Council receive the report, direct staff to do the following: 1) Receive the report, 2) Conduct community outreach to determine if there is support for an alternative design for a bike lane on one side of Central Avenue; 3) Return with a report regarding costs for a possible traffic calming study for Central Avenue.

5. 2018-2019 1st Quarter Status Report (Administrative Services)

BRIEF DESCRIPTION: This Presentation of the First Quarter Budget Review will present the status for the City of Hollister's Operating Budget for

the Fiscal Year ending June 30th, 2019.

RECOMMENDATION: Receive Reports, Discuss, and Provide Direction to Staff.

6. 2019 Rally Report (City Manager)

BRIEF DESCRIPTION: Council Member Luna requested a report on the 2019 Rally.

RECOMMENDATION: Receive report on the 2019 Rally.

7. Schedule Appeal Hearing of Planning Commission approval of Minor Subdivision 2018-3 & Site and Architectural Review 2018-7 for the project located at 221 Hawkins St. further identified as San Benito County Assessor Parcel Number 056-091-002 (Planning)

BRIEF DESCRIPTION: On October 4, 2018, Richard and Karen Quaid filed an appeal of the action taken by the Planning Commission at the September 27, 2018 regular Planning Commission meeting to approve Minor Subdivision 2018-3 and Site and Architectural Review 2018-7 for the subdivision of approximately 4,410 SF of land into three lots and the construction of three townhomes.

RECOMMENDATION: The City Council of the City of Hollister set the appeal hearing for November 19, 2018 at 6:30 p.m. or as soon thereafter as the matter may be heard.

8. Second Medical Cannabis Dispensary Selection (Cannabis)

BRIEF DESCRIPTION: The City of Hollister received two applications for the second medical cannabis dispensary. City Council will provide direction on moving forward with staff's recommendation or conduct a lottery.

RECOMMENDATION: Staff recommends that the City Council direct staff to work with Higher Level of Care and prepare all necessary documents for the permitting process of the Medical Cannabis Dispensary.

H. UNFINISHED BUSINESS

I. NEW BUSINESS

J. MISCELLANEOUS

K. CITY OF HOLLISTER AS THE SUCCESSOR HOUSING AGENCY OF THE REDEVELOPMENT AGENCY

L. ADJOURNMENT

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (831) 636-4300. Notification of 48 hours prior to the meeting will enable the City to attempt to make reasonable arrangements to ensure accessibility to this meeting [28 CFR 35.102-35.104 ADA Title II].

Materials related to an item on this agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office at City Hall, 375 Fifth Street, Hollister, Monday through Friday, 8:00 a.m. to noon, 1:00 p.m. to 5:00 p.m. (City Hall is closed between 12:00 and 1:00 p.m.)

Notice to anyone attending any public meeting: The meeting may be broadcast live on Cable Channel 17 and/or videotaped or photographed. Recent City Council meetings may also be viewed at www.CMAP.com and periodically on Cable Channel 17.

The next City Council Meetings are scheduled as follows:

Regular City Council Meeting -- Monday, November 19, 2018, at 6:30 p.m.

Regular City Council Meeting -- Monday, December 3, 2018, at 6:30 p.m.

Regular City Council Meeting -- Monday, December 17, 2018, at 6:30 p.m.