

MAYOR

Ignacio Velazquez

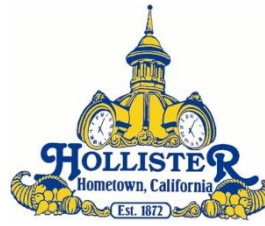
COUNCIL MEMBERS

Carol A. Lenoir, District 1

Rolan Resendiz, District 2

Honor Spencer, District 3

Marty Richman, District 4



CITY COUNCIL AGENDA

Regular Meeting

September 3, 2019

6:30 PM

CITY MANAGER

William B. Avera

CITY ATTORNEY

Jason S. Epperson

CITY CLERK

Christine Black

POLICE CHIEF

David Westrick

CITY TREASURER

Anietra Gomez

CITY OF HOLLISTER

CITY COUNCIL CHAMBERS, CITY HALL

375 FIFTH STREET

HOLLISTER, CA 95023

(831) 636-4300

www.hollister.ca.gov

NOTICE TO PUBLIC

Persons who wish to address the City Council are asked to complete a Speaker's Card and give it to the City Clerk before addressing the City Council. Those who wish to address the City Council on an Agenda item will be heard when the presiding officer calls for comments from the audience. City related items not on the Agenda will be heard under the Public Input Section of the agenda. Following recognition persons desiring to speak are requested to advance to the podium and state their name and address. After hearing audience comments, the public portion of the meeting will be closed, and the matter brought to the City Council for discussion.

Requests to make presentations to the City Council should be submitted to the City Clerk's Office at least ten days before the City Council meeting. It is customary for City staff members to review such matters before the formal presentation so that the City Council may have the benefit of all available data. PowerPoint presentations must be presented to the City Clerk by Noon on the day of the City Council meeting.

CALL TO ORDER

CLOSED SESSION - 5:30 P.M.

Public Comment (limited to any item listed on the Closed Session agenda)

Closed Session will be held by the City Council of the City of Hollister to discuss the following matters:

1. Conference with Legal Counsel Regarding Existing Litigation Pursuant to Government Code Section 54956.9

City of Hollister v. Don Chapin (Office of Administrative Hearings Case No. A-0001-2018)

2. Conference with Legal Counsel pursuant to Government Code Section Case - 54956.9(a) - Existing Litigation, One (1) Case:

Building Industry Association vs. City of Hollister City Council, San Benito Superior Court Case No. 19-00028

3. Conference with Legal Counsel Anticipated Litigation Pursuant to Government Code section 54956.9(b)

(One (2) potential cases)

PLEDGE OF ALLEGIANCE

ROLL CALL

VERIFICATION OF AGENDA POSTING

CLOSED SESSION - REPORT OUT

PROCLAMATIONS

Jacob's Heart Proclamation (City Clerk)

A. CONSENT RESOLUTION

All items listed under consent Resolution will be enacted by one motion authorizing actions indicated for those items so designated. There will be no separate discussion of these items unless requested by a member of the City Council, a Staff member, or a Citizen.

Consent items are numbers: A1, A2, A3, A4, A5, A6, A7, A8, A9, A10, A11, A12, and A13

1. The minutes of the **Regular Meeting of City Council August 19, 2019**
2. **Warrant Registers - September 3, 2019 (Finance)**
DESCRIPTION: Audit attached warrant register(s).

RECOMMENDATION: The City Council will ratify and approve the following Warrant Registers for the General-Special-Enterprise-Assessment funds dated:

- August 8, 2019, in the amount of \$306,978.34
- August 8, 2019, in the amount of \$497,280.49
- August 12, 2019, in the amount of \$477,323.41
- August 12, 2019, in the amount of \$172,835.87

- August 15, 2019, in the amount of \$55,467.67
- August 19, 2019, in the amount of \$40,470.91
- August 19, 2019, in the amount of \$518,898.91
- August 21, 2019, in the amount of \$308,142.96
- August 21, 2019, in the amount of \$481,783.39

3. Claim Against the City filed on August 13, 2019 by Brent Hannon (City Clerk)

BRIEF DESCRIPTION: A claim against the City was filed by Brent Hannon on August 13, 2019.

RECOMMENDATION: Staff recommends denial of this claim and seeks authorization to send the notice of rejection to the claimant.

4. Resolution No. 2019-191 a Resolution of the City Council of the City of Hollister Approving Temporary Closures of Various Streets for the Red Ribbon Run to be held on October 19, 2019 (City Clerk)

BRIEF DESCRIPTION: This Resolution authorizes the temporary closure of various streets from 6:00 a.m. to 11:30 a.m. on Saturday, October 19, 2019, for the annual Red Ribbon Run.

RECOMMENDATION: Staff recommends that Council ADOPT a Resolution approving temporary closures of various streets for the Red Ribbon Run to be held on October 19, 2019.

5. Resolution No. 2019-192 a Resolution of the City Council of the City of Hollister Approving the Temporary Street Closure of Seventh Street from Monterey Street to San Benito Street for Park(ing) Day on September 21, 2019 (City Clerk)

BRIEF DESCRIPTION: This Resolution authorizes the temporary closure of Seventh Street from Monterey Street to San Benito Street for Park(ing) Day event on Saturday, September 21, 2019, from 8:00 a.m. to 12:30 p.m.

RECOMMENDATION: Staff recommends that the City Council ADOPT a Resolution approving the temporary of Seventh Street from Monterey Street to San Benito Street for Park(ing) Day on September 21, 2019.

6. Resolution No. 2019-193 a Resolution of the City Council of the City of Hollister Amending the Airport Commission Bylaws to Require City Council Ratification of Future Changes (Management Services)

BRIEF DESCRIPTION: This action amends the Airport Advisory Commission's bylaws to require City Council ratification of future bylaw changes.

RECOMMENDATION: Staff recommends that the City Council ADOPT a Resolution amending the Airport Commission Bylaws to require City Council ratification of future changes.

7. Resolution No. 2019-194 a Resolution of the City Council of the City of Hollister Expressing Opposition and Non-Support of the State Highway Operations and Protection Program Project to Construct a Roundabout at the Intersection of SR 156 and SR 25 (Engineering)

BRIEF DESCRIPTION: This Resolution expresses the City of Hollister City Council's opposition and non-support of the State Highway Operations and Protection Program Project to construct a roundabout at the intersection of SR 156 and SR 25.

RECOMMENDATION: The City Council ADOPT a Resolution Expressing Opposition and Non-Support of the State Highway Operations and Protection Program Project to construct a roundabout at the intersection of SR 156 and SR 25.

8. Resolution No. 2019-195 a Resolution of the City Council of the City of Hollister Authorizing Staff to Release a Thirty (30) Day Termination Letter in the Event of San Benito County Not Approving the Executed Animal Control Services Contract by October 1, 2019 (City Manager)

BRIEF DESCRIPTION: This Resolution will authorize the City of Hollister to terminate the Animal Control Services contract with San Benito County in the event the board does not execute the contract by October 1, 2019.

RECOMMENDATION: Staff recommends the City Council ADOPT a Resolution a authorizing staff to release a thirty (30) day termination letter in the event of San Benito County not approving the executed Animal Control Services Contract by October 1, 2019.

9. Resolution No. 2019-196 a Resolution of the City Council of the City of Hollister Designating Surveillance Grid Integration Inc. as the Sole Source Vendor for an Expansion to the City of Hollister Public Safety Camera System to Include Monitoring of the Public Works Corporation Yard and the Industrial Wastewater Treatment Plant (Management Services)

BRIEF DESCRIPTION: This action will permit the staff to enter into a purchase and maintenance agreement with Surveillance Grid Integration Inc. as a sole source provider to upgrade the security camera system at the Public Works Corporation Yard, expand coverage to the Industrial Wastewater Treatment Plant, integrate the system with the existing city system and provide on-going maintenance as required. The City Council has previously budgeted the funding for this item in the CIP Budget.

RECOMMENDATION: Staff recommends the City Council ADOPT a Resolution designating Surveillance Grid Integration Inc. as the sole source vendor for an expansion to the City of Hollister public safety camera system to include monitoring of the Public Works Corporation Yard and the Industrial Wastewater Treatment Plant.

10. Resolution No. 2019-197 a Resolution of the City Council of the City of Hollister Authorizing the Call for Sealed Bids for the Road Rehabilitation Program 2018/2019 Project, CIP C1821 (Development Services)

BRIEF DESCRIPTION: This item would authorize staff to call for sealed bids for the Road Rehabilitation Program 18/19 Project, CIP C1821.

RECOMMENDATION: Staff recommends that the City Council ADOPT a Resolution authorizing the calling for sealed bids for the Road Rehabilitation Program 18/19 Project, CIP C1821.

11. Resolution No. 2019-198 a Resolution of the City Council of the City of Hollister Approving the Proposed Boundary of the 220 4th Street Subdivision for the Annexation of Territory into Community Facilities District No. 4 Annexation No. 32 (Public Facilities Services) (Planning)

BRIEF DESCRIPTION: The City Council will consider including the 220 4th Street Subdivision into Community Facilities District No. 4 ("CFD No. 4") to fund public services necessary to maintain public infrastructure related to the subdivision. Only property within the City boundaries may be added to CFD No. 4, and the 220 4th Street Subdivision is within the City.

RECOMMENDATION: That the City Council ADOPT a Resolution approving the proposed boundary of the 220 4th Street Subdivision for the annexation of territory into Community Facilities District No. 4 Annexation No. 32 (Public Facilities Services).

12. Resolution No. 2019-199 a Resolution of the City Council of the City of Hollister Approving the Proposed Boundary of the 220 4th Street Subdivision for the Annexation of Territory into Community Facilities District No. 5 Annexation No. 7 (Police and Fire Services) (Planning)

BRIEF DESCRIPTION: The City Council will consider including the 220 4th Street Subdivision into CFD No. 5 to fund Police and Fire Services related to the subdivision. Only properties within the City boundaries may be added to CFD No. 5, and the 220 4th Street Subdivision is within the City.

RECOMMENDATION: That the City Council ADOPT a Resolution approving the proposed boundary of the 220 4th Street Subdivision for the annexation of territory into Community Facilities District No. 5 Annexation No. 7 (Police and Fire Services).

13. Resolution No. 2019-200 a Resolution of the City Council of the City of Hollister Authorizing a Supplemental Appropriation in an Amount not to exceed \$610 for Sister City International Membership (City Manager)

BRIEF DESCRIPTION: The City Council will consider a Resolution being proposed from the City of Hollister Youth Committee for financial support for the Sister City International Membership in an amount not to exceed \$610.

RECOMMENDATION: Staff recommends the City Council ADOPT a Resolution approving funding in an amount not to exceed \$610 for Sister City International Membership.

B. CITY OF HOLLISTER AS THE SUCCESSOR AGENCY OF THE REDEVELOPMENT AGENCY

None.

C. PUBLIC INPUT

This is the time for anyone in the audience to speak on any item not on the agenda and within the subject matter jurisdiction of the council. Speaker cards are available in the lobby, and are to be completed and given to the City Clerk before speaking. When the City Clerk calls your name, please come to the podium, state your name and city for the record, and speak to the City Council. Each speaker will be limited to three (3) minutes with a maximum of 30 minutes per subject. Please note that state law prohibits the City Council from discussing or taking action on any item not on the agenda.

D. PETITIONS, REMONSTRANCES AND COMMUNICATIONS

1. City Manager Report

Receive report from City Manager Avera.

2. Trainings and Conferences

Receive reports from staff on Training and Conferences.

E. PUBLIC HEARINGS

F. INTRODUCTION AND ADOPTION OF RESOLUTIONS AND ORDINANCES

1. Ordinance No. 1182 an Ordinance of the City of Hollister Amending Municipal Code Chapter 17.24.250 Prezoning of Specifically Described Real Properties (APN: 019-120-005) to Medium Density Residential Performance Overlay Zoning District (Planning)

DESCRIPTION: An Ordinance to prezone 9.102 acres for future annexation into the R3-M/PZ Medium Density Residential Performance Overlay Zoning District.

RECOMMENDATION: Staff recommends that the City Council hold a public hearing, read by title only, waive full reading and ADOPT an Ordinance amending municipal code chapter 17.24.250 prezoning of specifically described real properties (APN: 019-120-005) to medium density residential performance overlay zoning district.

2. Resolution No. 2019-201 a Resolution of the City Council of the City of Hollister Authorizing the City Manager to Execute a One (1) year Employment Agreement with Bryan Swanson as Development Services Director (City Manager)

BRIEF DESCRIPTION: The City Council will consider a Resolution authorizing the City Manager to execute a one (1) year employment agreement with Bryan Swanson for Development Services Director.

RECOMMENDATION: Staff recommends City Council ADOPT a Resolution Authorizing the City Manager to execute a one (1) year

employment agreement with Bryan Swanson as Development Services Director.

3. Resolution No. 2019-202 a Resolution of the City Council of the City of Hollister Authorizing the Creation of Two Traffic Enforcement Officer Positions, the Purchase of Two Fully Outfitted Police Motorcycles and Associated Equipment, Certified Training for the Assignment of Traffic Enforcement, and an Appropriation of \$406,966 (Police)

BRIEF DESCRIPTION: The Hollister Police Department requests funding to start a Traffic Enforcement Bureau utilizing officers on motorcycles.

RECOMMENDATION: That the Council ADOPT a Resolution authorizing the creation of two traffic enforcement officer positions, the purchase of two fully outfitted police motorcycles and associated equipment, certified training for the assignment of traffic enforcement, and an appropriation of \$406,966.

4. Resolution No. 2019-203 a Resolution of the City Council of the City of Hollister Amending the Recreation Coordinator Job Specification and Salary Range and Authorizing an Appropriation of \$75,000.00 from the General Fund to Hire One (1) Recreation Coordinator (Recreation)

BRIEF DESCRIPTION: The City Council will consider a Resolution to amend the Recreation Coordinator job specification and salary range and authorize an appropriation of \$75,000.00 from the General Fund to hire one (1) Recreation Coordinator.

RECOMMENDATION: Staff recommends the City Council ADOPT a Resolution amending the Recreation Coordinator job specification and salary range and authorizing an appropriation of \$75,000.00 from the General Fund to hire one (1) Recreation Coordinator.

5. Resolution No. 2019-204 a Resolution of the City Council of the City of Hollister Amending Resolution 2019-108 for the Construction of Taxiway K, Awarding the Alternate Bids 1 & 2 of the Contract to Granite Rock Construction, Appropriating an Additional \$1,892,237 for the completion of the project and Authorizing Kimley-Horn and Associates to Provide Construction Support Upon the Receipt of the Federal Grant Offer of \$5,208,345 (Management Services)

BRIEF DESCRIPTION: This Resolution will accept the alternate bids that were solicited for the construction of realignment of the taxiways at Runway 31 & 24 during the Taxiway K bid process and award the contract to Granite Rock Construction Company for the completion of the project and authorize Kimley-Horn and Associates to provide construction support upon receipt of the Federal Grant offer of \$5,208,345.

RECOMMENDATION: Staff recommends that the City Council ADOPT a Resolution amending Resolution 2019-108 for the construction of Taxiway K, awarding the alternate bids 1 & 2 of the contract to Granite Rock Construction, appropriating an additional \$1,892,237 for the completion of

the project and authorizing Kimley-Horn and Associates to Provide construction support upon the receipt of the Federal grant offer of \$5,208,345.

6. Resolution No. 2019-205 a Resolution of the City Council of the City of Hollister Authorizing the City Manager to Submit an Application and Execute a Grant Agreement with the State of California Department of Transportation for an Airport Improvement Matching Program Matching Grant (Management Services)

BRIEF DESCRIPTION: This action authorizes staff to apply for, receive, and execute a matching grant of up to \$260,417.00 for the Taxiway Project.

RECOMMENDATION: Staff recommends that the City Council ADOPT a Resolution authorizing the City Manager to submit an application and execute a grant agreement with the State of California Department of Transportation for an Airport improvement matching program matching grant.

7. Resolution No. 2019-206 a Resolution of the City Council of the City of Hollister Directing Staff to Prepare Hollister Municipal Code Amendments in Chapter 16 (Subdivisions) for the City Council to Approve Tentative Maps (City Manager)

BRIEF DESCRIPTION: On August 19, 2019, City Council requested an item be placed on the agenda to amend the Municipal Code to enable the City Council to approve tentative maps. Staff is requesting the Council to adopt a Resolution authorizing and directing staff to prepare an amendment to Chapter 16 (Subdivisions) for tentative map approvals.

RECOMMENDATION: That the City Council ADOPT a Resolution directing staff to prepare Hollister Municipal Code Amendments in Chapter 16 (Subdivisions) for the City Council to approve tentative maps.

8. Resolution No. 2019-207 a Resolution of the City Council of the City of Hollister Authorizing the City Manager to Execute a Development Agreement with CC Campus, LLC (156 Business Parkway) (City Manager)

BRIEF DESCRIPTION: The City Council will consider a Resolution authorizing the City Manager to execute a Development Agreement for cannabis cultivation and manufacturing facilities with CC Campus, LLC (156 Business Parkway).

RECOMMENDATION: That the City Council ADOPT a Resolution authorizing the City Manager to execute a Development Agreement with CC Campus, LLC (156 Business Parkway).

9. Resolution No. 2019-208 a Resolution of the City Council of the City of Hollister Authorizing the City Clerk to Purchase Resolution and Minute Books and Authorize an Appropriation from the General Fund Reserves in the Amount of \$10,600.00 (City Clerk)

BRIEF DESCRIPTION: The City Clerk's office has not purchased

Resolution or Minute books to store permanent documents since the economic downturn in 2007. In order to meet the Government Codes Section 40801 and 40806, the City Clerk must preserve original records of Minutes, Resolutions, and Ordinances permanently. The City of Hollister would like to purchase these books to store and preserve these permanent documents from the same vendor that has been used in the past, to keep consistency with the books the City Clerk's Office and the Planning Department have. This enables sharing of paper and books, should the need arise in either department.

RECOMMENDATION: Staff recommends that City Council ADOPT a Resolution authorizing the City Clerk to purchase Minute and Resolution books and approve a supplemental appropriation in the amount of \$10,600.00 from the General Fund Reserves into Fund 101-1110-710001.

G. REPORTS OF CITY COUNCIL, OFFICERS, BOARDS AND COMMITTEES

1. Reports from City Council Members regarding Committees on which they serve

Receive oral reports from members regarding the activities of various Ad Hoc and Standing City Council Committees.

2. Informational Reports from City Council, City Manager, City Attorney, City Clerk and Staff

Receive informational reports from the City Council, City Manager Avera, City Attorney Epperson, Chief of Police Westrick, City Clerk Black, and other Staff as applicable.

3. Pinnacles Gateway Partners July 18, 2019 Meeting (Development Services)

BRIEF DESCRIPTION: The City Council will receive a report on the July 18, 2019 Pinnacles Gateway Partners meeting at the East side of Pinnacles National Park.

RECOMMENDATION: Staff recommends that the City Council receives the informational report.

4. Report on the Purchase and Installation of 19 Radar Speed Signs (Management Services)

BRIEF DESCRIPTION: Staff will provide the City Council a report on the purchase and installation of 19 Radar/Speed limit signs.

RECOMMENDATION: Receive report and provide further direction to staff if necessary.

5. General Plan Update (City Manager)

BRIEF DESCRIPTION: The City Council requested an update of the progress made on the General Plan at regularly scheduled meetings. Staff will present an oral report.

RECOMMENDATION: Receive report.

6. Transient Occupancy Tax (TOT) Ad Hoc Committee Report (City Clerk)

BRIEF DESCRIPTION: The Transient Occupancy Tax (TOT) Ad Hoc Committee will provide a report to Council.

RECOMMENDATION: Receive report.

H. UNFINISHED BUSINESS

None.

I. NEW BUSINESS

None.

J. MISCELLANEOUS

None.

K. CITY OF HOLLISTER AS THE SUCCESSOR HOUSING AGENCY OF THE REDEVELOPMENT AGENCY

None.

L. ADJOURNMENT

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (831) 636-4300. Notification of 48 hours prior to the meeting will enable the City to attempt to make reasonable arrangements to ensure accessibility to this meeting [28 CFR 35.102-35.104 ADA Title II].

Materials related to an item on this agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office at City Hall, 375 Fifth Street, Hollister, Monday through Friday, 8:00 a.m. to noon, 1:00 p.m. to 5:00 p.m. (City Hall is closed between 12:00 and 1:00 p.m.)

Notice to anyone attending any public meeting: The meeting may be broadcast live on Cable Channel 17 and/or videotaped or photographed. Recent City Council meetings may also be viewed at www.CMAP.com and periodically on Cable Channel 17.

The next City Council Meetings are scheduled as follows:

Regular City Council Meeting -- Monday, September 16, 2019, at 6:30 p.m.

Regular City Council Meeting -- Monday, October 7, 2019, at 6:30 p.m.

Regular City Council Meeting -- Monday, October 21, 2019, at 6:30 p.m.

Regular City Council Meeting -- Monday, November 4, 2019, at 6:30 p.m.